



QUESTIONNAIRE

STEERING COMMITTEE MEETING EVALUATION

**MUSAE – Multidisciplinary Skills for Artists’ Entrepreneurship
CBHE project number 609821-EPP-1-2019-1-IT-EPPKA2-CBHE-JP**

PLACE AND DATE

1. Name (optional) _____
2. Institution (optional) _____
3. Did you find the meeting for your institution (knowledge of the project, including the methodology, results, activities):
 - very important
 - important
 - not important
4. To what extent were the meeting agenda connected with the project?
 1 2 3 4 5
(1=minimum; 5=maximum)
5. To what extent did the time dedicated to questions and answer satisfy your expectations ?
 1 2 3 4 5
(1=minimum; 5=maximum)
6. To what extent did the objectives of the meeting satisfy your expectations?
 1 2 3 4 5
(1=minimum; 5=maximum)
7. To what extent did the meeting allow you to identify the role of your institution in the project?
 1 2 3 4 5
(1=minimum; 5=maximum)
8. Did the meeting allow you to exchange opinions and experience with the partners?
 1 2 3 4 5
(1=minimum; 5=maximum)
9. How do you mark the organization and the facilities at your disposal during the meeting?
 1 2 3 4 5
(1=minimum; 5=maximum)

10. Did you receive the documentation about the meeting in due time?

yes no

11. How would you assess the quality of the documentation?

1 2 3 4 5

(1=minimum; 5=maximum)

12. How would you evaluate the location of the meeting?

1 2 3 4 5

(1=minimum; 5=maximum)

13. How would you evaluate the social aspects of the meeting?

1 2 3 4 5

(1=minimum; 5=maximum)

14. Which aspects of the meeting do you consider the best?

15. Which aspect of the meeting do you consider the worst?

16. Which aspects of the meeting do you consider the most useful?

17. Which aspect of the meeting do you consider the less useful?

18. Which characteristics of the meeting contributed to its effectiveness?

19. What advice would you give to the partner institutions so as to improve the results of the next meetings?

20. How would you generally evaluate the meeting?

1 2 3 4 5

(1=minimum; 5=maximum)